



DATA PROTECTION AND PRIVACY POLICY

Premier Relocations is responsible for collecting data, as well as the use and protection to be given them. We establish this privacy policy in order to take the necessary measures to ensure the security, confidentiality and discretion of personal data and prevent that they are altered, transmitted or used with unauthorized access.

Our Protection and Privacy Policy follow the below principles:

1. PURPOSE

Premier Relocations only uses your personal information to provide transportation services, packing, storage of household goods and to inform you of updates and changes on your shipment. We may provide your information to third parties in our supply chain, as long these information are necessary to perform a service related to the moving or storage of your goods.

We ensure that all of our employees and third parties in our supply chain when processing personal data understand that are legally responsible in following our Data Privacy Policy along with international procedure and legal requirements.

2. NOTICE

You can find our Policy, terms and conditions in our website and quotes.

In order to personally identify you, Premier Relocations asks for information such as name, occupation, addresses, telephone numbers and email addresses. Also, your personal data may be collected personally and confidentially when you give information by mail with a disclaimer notice, by phone or during a pre-move survey. In order to provide you good quality of services, we request information such as volume and weight of the shipment, inventories, address of collection and destination, dates and places of storage. To comply with legal regulations, we will ask for copies of passport, visas, personal id, customs paperwork, franchises import or export, insurance policies. All these information that our customers will give to us are collected, used, retained, and disclosed confidentially in all our supply chain with our providers such as freight forwarders and subcontractors.

3. CONSENT

Premier Relocations agrees not to use or disclose without consent, personal information for any purpose other than the purpose of providing its services. It also undertakes to store all information in a secure environment and to make all reasonable efforts to maintain the security of information confidential.

4. NO TRANSMISSION OF PERSONAL DATA

Premier Relocations will handle your personal data with absolute confidentiality, not alienate, disclose or rent personal data obtained, nor share with a third party (not part of the supply chain involved on the hired services).

5. PROTECTION OF PERSONAL DATA

All personal information collected by Premier Relocations is stored on a secure server, designed to stop any unauthorized access from outside the company (physical or digital). Also all information you provide through our forms available online is protected with absolute confidentiality; Premier Relocations never uses cookies or other tools that automatically collect the information. Only Premier Relocations Staff will have access to Personal Data

We will take safety and correctional measures against any breach of personal data which includes:

- Disconnecting our Data Server from the internet
- Disable remote access
- Preserve Firewall setting
- Change of Access credentials
- Notify customers about the Breach

6. USE, RETENTION AND DISPOSAL

We limit the use of personal information to the purpose of applying for and/or executing your relocation needs. We retain personal information as long as necessary to fulfil the stated purposes or as required by law or regulations and thereafter appropriately dispose of such information.

The Owner may be allowed to retain Personal Data for a longer period whenever the User has given consent to such processing, as long as such consent is not withdrawn. Furthermore, the Owner may be obliged to retain Personal Data for a longer period whenever required to do so for the performance of a legal obligation or upon order of an authority.

Once the retention period expires, Personal Data shall be deleted. Therefore, the right of access, the right to erasure, the right to rectification and the right to data portability cannot be enforced after expiration of the retention period.

7. ACCESS TO PERSONAL DATA

All people have the right to access, change, rectify and cancel their personal data at any time, as well to oppose or revoke consent for the purpose given. We will ensure the proper identity of the applicant. You may request this by getting in touch with us by email or telephone.

8. QUALITY

We maintain accurate, complete and relevant personal information as reasonable possible and only for the purposes identified in this notice.

Please note that we have shared responsibility with regard to the accuracy of your personal information. Please let us know of any changes to your personal information.

9. IMPLEMENTATION

Premier Relocations trains and informs all staff through its code of ethics and Data Protection and Privacy Policy of the care needed when handling personal information and how to protect the personal data requested. All of Premier Relocation's Staff are aware that any breach of the rules and procedures in this policy will lead to disciplinary and legal actions against them. If you believe that your personal data are not being well handled following the law and our privacy policy, you may send us a complaint to our quality manager.

10. REVISION

This Protection and Privacy Policy will be reviewed annually and updated if necessary.

11. ACCEPTANCE

By accepting our quote and hired services you confirm that you have read, understood and agree to the terms and provisions given above.